

THE SANCTUARY ON SPRUCE CREEK HOMEOWNERS ASSOCIATION

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ARCHITECTURAL REVIEW COMMITTEE APPLICATION EXTERIOR PAINT & DRIVEWAY SEALING

SUBMISSION DEADLINE: The Architectural Review Committee (ARC) meets on the **first Monday of every month** at 5:30 PM via Zoom. To ensure your project is included in the upcoming agenda, applications must be submitted no later than **close of business on the Thursday immediately preceding** the meeting. Submissions must include the completed form and all required supporting documents. Applications received after this deadline will be deferred to the subsequent ARC meeting.

Applicant Information — Applicant Must Be Homeowner or Lot Owner

Name	Lot #	Telephone	Email

Property Address	Contractor (if applicable)

Exterior Paint — House Colors

Colors must be selected from the ARC Approved Color Palette (fan deck), available through Tout Management LLC or the ARC. For off-palette requests, attach paint chips. **All exterior surfaces must use a flat (matte) finish only.**

Surface	Manufacturer	Color Page No.	Color Code No.	Color Name
House Body				
Trim				
Garage Door ¹				
Soffit / Fascia / Drip Edge ¹				
Front Door ²				

¹ **Garage Door / Soffit / Fascia / Drip Edge:** Must be painted the house body color, trim color, or white. No other colors permitted.

² **Front Door:** Not limited to the Approved Color Palette. Attach manufacturer name, color name/number, and color sample card.

Driveway / Sidewalk Painting or Sealing

Product must be Sherwin Williams “**HOA Concrete**” available at the Reed Canal Sherwin Williams store. No other product or color is approved.

Surface(s) to Be Sealed / Painted

Confirm Product:

☐ Sherwin Williams “HOA Concrete”

Supporting Documents Checklist

- | | |
|---|---|
| ☐ Completed application form | ☐ Paint chips (off-palette color requests) |
| ☐ Paint manufacturer name and color details for each surface | ☐ Front door color sample card (if applicable) |
| | ☐ Contractor information (if applicable) |

Certification & Signature

By signing below, the applicant certifies that all information is accurate and complete, that no work will commence prior to ARC approval, and that the applicant accepts responsibility for compliance with the Association’s Covenants and Restrictions and all applicable governmental permit requirements.

Applicant’s Signature

Date

NO WORK MAY COMMENCE PRIOR TO ARC APPROVAL

FOR OFFICIAL USE ONLY

Received By

Received Date

ARC Meeting Date

☐ Approved ☐ Approved subject to obtaining all required permits ☐ **Not Approved**

☐ Approved subject to the following:
